

FINAL ACCEPTANCE MEMORANDUM




DATE: June 17, 2019
TO: Ricardo Charlton, Director, Maintenance
FROM: Joe Caldwell, Maintenance Project Manager
RE: Contract No. 071092
Project No. 20-6421-00-1310-01, WUT Guard Shack Roof Replacement

Final Acceptance is the formal action of the Port accepting the Work. Final Acceptance by the Port is required for all Public Works contracts. Preferred Roof Services, Inc. is responsible for notifying all subcontractors and suppliers of Final Acceptance immediately upon receipt of Final Acceptance.

The work has been completed in accordance with the contract documents:	Yes
Date of Substantial Completion:	April 15, 2019
Date of Final Completion:	April 15, 2019
Original Contract Amount (without WSST):	\$10,183.17
Final Contract Amount (without WSST):	\$ 9,493.17

Requested Action: Recommend Final Acceptance, per RCW 39.08.030 and the Contract Documents, for the work included in Contract No. 071092, Master ID 20-6421-00-1310-01, WUT Guard Shack Roof Replacement, as performed by Preferred Roof Services, Inc.


Accepted:
Ricardo Charlton
Director, Maintenance

Date 6/18/19

cc: Contractor
Director of Engineering
Contracts Representative
Sr. Project Manager
Port's Website