

# FINAL ACCEPTANCE MEMORANDUM

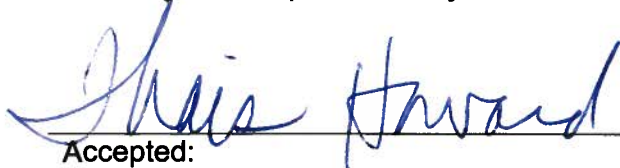
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**DATE:** December 17, 2013  
**TO:** Thais Howard, PE, Director, Engineering  
**FROM:** Rick Unruh, Project Manager II  
**SUBJECT:** Contract No. 069717  
Master ID No. 091382, 2000 Taylor Way - Roof Repairs

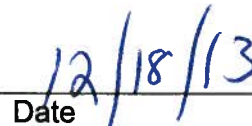
Final Acceptance is the formal action of the Port accepting the Work. Final Acceptance by the Port is required for all Public Works contracts. **McDonald & Wetle Roofing, Inc** is responsible for notifying all subcontractors and suppliers of Final Acceptance immediately upon receipt of Final Acceptance.

The work has been completed in accordance with the contract documents:	Yes
Date of Substantial Completion:	November 12, 2013
Date of Final Completion:	December 16, 2013
The original Contract Amount (without WSST):	\$ 709,516.13
The Contract cost including change orders (without WSST):	\$ 805,410.64

Requested Action: Recommend Final Acceptance, per [RCW 39.08.030](#) and the Contract Documents, for the work included in **Contract No. 069717, Master ID 091382, 2000 Taylor Way – Roof Repairs**, as performed by **McDonald & Wetle Roofing, Inc.**



Accepted:  
Thais Howard, PE  
Director of Engineering

  
Date

cc: Jon Gwinner, McDonald & Wetle Roofing Inc.  
Thais Howard, Director of Engineering  
Dawn Leischner, Senior Contract Administrator  
Trevor Thornsley, Sr. Project Manager  
Erik Neal, BergerABAM