

# FINAL ACCEPTANCE MEMORANDUM



DATE: February 19, 2014  
TO: Thais Howard, PE, Director, Engineering  
FROM: Gregg Takamura, Project Manager  
RE: Contract No. 069697  
Master ID 091384, Main Gate Safety Improvements

Final Acceptance is the formal action of the Port accepting the Work. Final Acceptance by the Port is required for all Public Works contracts. General Mechanical is responsible for notifying all subcontractors and suppliers of Final Acceptance immediately upon receipt of Final Acceptance.

The work has been completed in accordance with the contract documents:	Yes
Date of Substantial Completion:	December 28, 2013
Date of Final Completion:	February 14, 2014
Original Contract Amount (without WSST):	\$182,821.00
Final Contract Amount (without WSST):	\$171,503.00

Requested Action: Recommend Final Acceptance, per RCW 39.08.030 and the Contract Documents, for the work included in Contract No. 069697, Master ID 091384, Main Gate Safety Improvements, as performed by General Mechanical.

A handwritten signature in blue ink that reads 'Thais Howard'.

Accepted:  
Thais Howard, PE  
Director, Engineering

2/19/14  
Date

cc: Contractor  
Director of Engineering;  
Contracts Representative  
Sr. Project Manager  
Port's Website