
Port of Tacoma

One Sitcum Plaza
P.O. Box 1837
Tacoma, WA 98421

MEMO OF FINAL ACCEPTANCE

To: Thais Howard, PE, Engineer

From: Jan M Shawyer, Project Manager

Re: Memo of Final Acceptance
Port Admin. Bldg. Roof Improvements
Contract No. 069571; Project No. 098024
Contractor: Lincoln Construction Inc.

The work has been completed in accordance with the contract documents.

Requested Action: Recommend Final Acceptance, per RWC 39.08.030 and the Contract Documents, for the work included in the contract referenced above. The date of Final Acceptance is the executed date of this Memo of Final Acceptance.

The Contractor is responsible for notifying all subcontractors and suppliers of Final Acceptance immediately upon receipt of Final Acceptance.

Sincerely,



Thais Howard
Director of Engineering

Date:

11-21-14

cc: Internal Stakeholders
External Stakeholders