|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Title** |  |  | **Project No.** |  |
| Submitted By: |  |  | Contract No. |  |
| Prime/Sub/Supplier: |  |  | Date: |  |
|  |  |  |  |  |
| Specification Title: |  |  | Section No. |  |
| Description: |  |  | Paragraph: |  |
|  |  |  | Page No. |  |
|  |  |  |  |  |
| Proposed Substitution: |  |
| Trade Name: |  |  | Model No.: |  |
|  |  |  |  |  |
| Manufacturer: |  |
| Address: |  |  | Phone No.: |  |

Attached data includes product description, specifications, drawings, photographs, and performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitution will require for its proper installation.

The Undersigned certifies:

* Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
* Same warranty will be furnished for proposed substitution as for specified product.
* Same maintenance service and source of replacement parts, as applicable, is available.
* Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
* Proposed substitution does not affect dimensions and functional clearances.
* Payment will be made for changes to building design, including A/E design, detailing, and construction costs caused by the substitution.

|  |  |
| --- | --- |
| Submitted By: |  |
| Signed By: |  |  | Firm: |  |
| Address: |  |
|  |  |
| Telephone: |  |  | Email: |  |

Supporting Data Attached:

[ ]  Drawings [ ]  Product Data [ ]  Samples [ ]  Tests [ ]  Reports [ ]  Other

ENGINEER’S REVIEW AND ACTION

[ ]  Substitution approved

[ ]  Substitution approved as noted

[ ]  Substitution rejected - Use specified materials.

[ ]  Substitution Request received too late - Use specified materials.

Signed by: Date: