

Journey Level (Carpenter) - Recruitment #378



Posting Period

October 14, 2016 – Open
Until Filled

Compensation

Starting rate is \$41.95

(Starting rate is 90% of base
wage until the successful
completion of a 6-month
probationary period)

Benefits

This position offers an
excellent benefits package,
including coverage for
medical, prescription,
dental and vision.

FLSA Status

Represented (Non-Exempt)

Department

Facilities Maintenance

Reports To

Director, Maintenance

To Apply

<https://careers.portoftacoma.com>



For question or inquiries, please
contact the Human Resources
Department at

hr@portoftacoma.com



www.portoftacoma.com

Job Summary

This position is responsible for performing skilled work in the construction, maintenance and repair, preventive maintenance, renovation, and tenant improvements of commercial buildings, offices, garages, warehouses, piers, and wharfs. Tasks include and are not limited to building inspections, carpentry, electrical, general facilities maintenance, glazing HVAC, painting, plumbing, roofing, utilities, welding, and other related duties as assigned.

Essential Functions and Duties

- Inspect assets and report findings, make adjustments as needed, repair and replace complete or integral parts of facilities, identify patterns, conduct proactive maintenance to ensure facilities are at optimal levels.
- Troubleshoot, inspect, repair, and service port assets, and tenant improvement projects.
- Read and interpret blueprints, schematics, and service manuals.
- Assist with estimates labor and materials and researching parts.
- Enters work order data on computers and on handwritten work orders.
- Perform related duties as assigned.

Required Experience and Education

Minimum education is a High School Diploma, GED or equivalent. Education beyond High School and trade school training preferred.

Minimum of five (5) years' experience performing a variety of skilled facilities maintenance work such as carpentry, roofing, tenant improvements. Must have First Aid/CPR training and must maintain a valid Washington State driver's license and/or CDL as required.

Working Conditions

Must be willing to work any shift including overtime. Field responsibilities may include walking, climbing, bending, crouching, and being exposed to various outside noise, heights, and weather conditions. Must be able to lift up to fifty (50) pounds.

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Knowledge, Skills, Abilities & Other Work Characteristics

Must have knowledge of construction, maintenance and repair, preventative maintenance, renovation and tenant improvements of commercial buildings, offices, garages, warehouse, piers and wharfs, as well as working knowledge of applicable safety rules and regulations and other regulatory agency rules. Must be physically capable of performing journey level job tasks. Must have the ability to follow all Port policies and procedures and to require the same for subordinates.

Must exhibit and maintain a leadership style consistent with the Port of Tacoma "Teamwork" concept and be willing and enthusiastic in attending staff meetings and technical training. Must have the ability to read and accurately comprehend manuals, specifications, memorandums, regulations and policies pertaining to job responsibilities and employment requirements and be able to assist in estimating job costs and planning yearly budgets. Must be attentive to learning new methods and equipment that will improve and enhance a safe working environment, expedite job completion and provide cost savings. Must be able to communicate effectively both verbally and in writing and have a communication style that builds positive customer relations, consistently treating others with respect. The ability to effectively communicate how personal job performance relates to the achievement of the Port's goals and the ability to interact effectively and positively with the public and with co-workers is required. Must have the ability to follow instructions and work independently, be punctual and have good attendance and be able to cope with stressful situations and interact in group situations. Must be able to work any shift, including night shift, weekends and overtime.

Must demonstrate the ability to align with the vision, goals, and core values desired at the Port and demonstrate enthusiasm, vitality and creativity; and a strong customer service attitude, treating all individuals with courtesy, dignity and respect. Must actively support and clearly communicate the overall mission of the Port and work to support the objectives of departments and Lines of Business. Leads, motivates, and serves as a resource to employees and leaders who manage and maintain the Port's equipment and facilities in a cost-effective manner to ensure safety and environmental quality.

Benefits

As an employer of choice, the Port is proud to offer an excellent benefits package. This includes medical, prescription, vision and dental with no out of pocket employee premiums and full coverage for employee, spouse and all eligible dependents. In addition, the Port also offers vacation, twelve paid holidays, sick leave, bereavement leave, participation in the Washington State Public Employees' Retirement System (PERS) and a Port-funded Voluntary Employee Beneficiary Association (VEBA) account for out-of-pocket health related expenses for employees and their eligible dependents. The Port's excellent benefits package is valued between 45%-55% of base salary. Other excellent benefits also available.

Employment Eligibility

In accordance with the Collective Bargaining Agreement between the Port of Tacoma and ILWU Local 22, Article VII-Personnel Practices, Section 7.7, Qualified Port employees will have preference on job openings within their own union.

In accordance with the Immigration Control and Reform Act of 1986, all persons offered employment must provide acceptable proof of identity and authorization to work in the US. Such proof will be required prior to employment.

The successful candidate must possess (or obtain within 30 days of employment) a valid driver's license. Candidate must be able to successfully complete a post-offer drug screen and background investigation, with some positions requiring a post-offer physical. Candidate must also be able to obtain/maintain a Transportation Worker Identification Credential (TWIC), which is a program managed by the Department of Homeland Security (DHS). Information on this program can be viewed at <https://www.tsa.gov/twic>.

Application Process

All applicants **must** complete a Port of Tacoma application online at <https://careers.portoftacoma.com>. All applications must be submitted on or prior to the closing date. **Only applications meeting the qualifications may be considered for interview.**

**THE PORT OF TACOMA IS AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO PROMOTING AND ENCOURAGING DIVERSITY IN THE WORKPLACE.**

